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| Hopkins District Library Meeting Minutes |

## ***September 2024***

# Call to order and Roll Call

A regular meeting of Hopkins District Library Board was held on 9/16/24 **at 7:00pm**.

Board members included:

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| President | Eric Alberda (Hopkins) |
| Vice President | Tim McKinnon (Watson) |
| Secretary | Megan Frank (Monterey) |
| Treasurer | Jon VanderWall (Village) |
| Village Rep | Sam Adams |
| Watson Rep | Daelynn Post |
| Monterey Rep | Jodie Brenner |
| Hopkins Rep | Angie Teunissen |
| Ex-Officio | Kevin Meyer |

Citizens present: 1

Approval of the September 2024 Agenda

Adams motion to approve September 2024 Agenda with amendments. Post supports.

8 Yays / 0 Nays. Motion approved.

Carol Dawe, Lakeland Library Cooperative – The Roles and Responsibilities of Library Trustees Discussion

Approval of the August 2024 Regular meeting minutes

Frank motion to approve September 2024 Agenda. McKinnon supports.

* Discussion

Frank motion to approve September 2024 Agenda with amendments. Brenner supports.

8 Yays / 0 Nays. Motion approved.

Approval of the August 2024 Special Meeting Minutes

Adams motion to approve August Special Meeting Minutes 2024 with amendments. Brenner supports.

8 Yays / 0 Nays. Motion approved.

Treasurers Report:

* Removing/installing Circulation desk. Half has been paid. Half due when arrival.
* Did pay the automatic door payment made.

McKinnon motion to approved the Treasurers Report as presented. Post supports.

8 Yays / 0 Nays. Motion approved.

Director’s Report:

* Has began painting office. Says will be an admin office.
* Kelsey to help with Programming.
* Hoping to expand programming the next year.
* Discussion of Seasonal hours.
* School programming now getting back in full swing.
* No upcoming closures for Oct.
* Kevin to attend the MI Library Conference 10/14-10/16

Frank motion to approve the Directors report as presented. Adams supports.

8 Yays / 0 Nays. Motion approved.

New/Old Business:

Check signers: Discussion

VanderWall motion remove Craig Osborn as a check signer, and add Angie Teunissen on as check signer, and keep Eric Alberda and Megan Frank as check signers. Adams supports.

8 Yays / 0 Nays. Motion approved.

Feedback Form Review: Personal Committee reviewed discussion points.

* Remodel: Kids area upgrade
* Book Selection: Keeping up to date on new book selections.
* Staff: Director to take leadership/community involvement training.
* Programming: Review budget and discuss new ideas for programming.
* Hours: Seasonal Hours
* Atmosphere: Coffee/bar. More welcoming environment.
* Equipment: Kids computer upgrades.
* Misc.: Handicap marking known/marked.
* Thank community for acknowledging feedbacks received.

Frank motion to allow Jon VanderWall to write a thank you to the community for feedback. McKinnon supports.

8 Yays / 0 Nays. Motion approved.

* Discussion of what to look forward too.

New/Old Business:

Public Comment: None

Board Comment: None

Alberda motion to adjourn. Post supports.

8 Yays / 0 Nays. Motion approved. Adjourn 8:43pm.

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| Megan Frank  Secretary |  | Date of approval |