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| Hopkins District Library Meeting Minutes |

## ***August 2024***

# Call to order and Roll Call

A regular meeting of Hopkins District Library Board was held on 8/13/24 **at 7:00pm**.

Board members included:

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| President | Eric Alberda (Hopkins) |
| Vice President | Tim McKinnon (Watson) |
| Secretary | Megan Frank (Monterey) |
| Treasurer | Jon VanderWall (Village) |
| Village Rep | Sam Adams |
| Watson Rep |  |
| Monterey Rep | Jodie Brenner |
| Hopkins Rep | Angie Teunissen |

Citizens present: 0

Approval of August 2024 Agenda

Frank motion to approve August 2024 Agenda with amendments. McKinnon supports.

7 Yays / 0 Nays. Motion approved.

Approval of July 2024 Minutes

Adams motions to approve the July 2024 minutes. Frank supports.

7 Yays / 0 Nays. Motion approved.

Treasurer’s Report/Financial Report

* Automatic door openers installed – Lip to address/correct. Bill expected to be $8,300
* Circulation desk ordered. 50% deposit down. 8-10 week turn around (includes install and removal).

Frank motion to approve the Treasurers report as presented. Adams supports.

7 Yays / 0 Nays. Motion approved.

Director Report

* Increased SRP by 40 more people here than last year. 150 total for the end of program party.
* 5 groups meeting this month.
* Brennen & Kelsey French hired in and Brennen has worked 1 shift already.
* Minimum wage law reinstated in Michigan: may need to revisit our paid leave policy to include accrual by substitutes.
* Upcoming closings: 9/2/24

McKinnon motions to approve the Director’s report as presented. Brenner supports.

7 Yays / 0 Nays. Motion approved.

New/Old Business:

* Treasurer Appointment/New Village Rep: Welcome Jon Vanderwall!

Frank motion to appoint Angie Teunissen as new treasurer. Brenner supports.

7 Yays / 0 Nays. Motion approved.

* Building Agreement: Approved by Village and Township. Few errors need corrections.

Adams motion to approve the Building Agreement with the corrections and allow Tim McKinnon sign on behalf of the Hopkins District Library. Brenner supports.

Roll Call: Frank: Yes, Brenner: Yes, Teunissen: Yes, Alberda: Yes, McKinnon: Yes, Adams: Yes, Vanderwall: Yes. Motion approved.

Public Comment: NONE

Round Table:

* VanderWall: New hire questions.
* Frank: Concerns with Summer Reading Program/Letter received from citizen: Closed session

Alberda motion to enter a close session to discuss a letter received from a concerned citizen. Brenner supports.

7 Yays / 0 Nays. Motion approved.

* Closed session begins: 7:25pm
* Closed session ends: 7:51pm
* McKinnon & Alberda had to leave at 7:52pm

Adams motion to move the next library board meeting to Monday 9/16/24 at 7pm. Teunissen supports.

5 Yays / 0 Nays. Motion Approved.

Adams motion to adjourn. Brenner supports.

5 Yays / 0 Nays. Motion approved. Adjourn 7:34pm.

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| Megan Frank  Secretary |  | Date of approval |