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| Hopkins District Library Meeting Minutes |

## ***June 2024***

# Call to order and Roll Call

A regular meeting of Hopkins District Library Board was held on 6/11/24 **at 7:00pm**.

Board members included:

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| President | Eric Alberda |
| Vice President | Tim McKinnon (Watson) |
| Secretary | Megan Frank (Monterey) |
| Treasurer |  |
| Village Rep | Sam Adams |
| Watson Rep | Daelynn Post |
| Monterey Rep | Jodie Brenner |
| Hopkins Rep | Angie Teunissen |

Citizens present: 1

Approval of June 2024 Agenda

McKinnon motion to approve June 2024 Agenda. Brenner supports.

7 Yays / 0 Nays. Motion approved.

Audit Presentation – Kathy Sheldon: Walker, Fluke and Sheldon.

* Presentation was discussed with board.

Adams motion to approve the audit presented by Kathy from Walker, Fluke and Sheldon. Brenner supports.

7 Yays / 0 Nays. Motion approved.

Approval of April 2024 Minutes

Frank motions to approve the April 2024 minutes. Post supports.

7 Yays / 0 Nays. Motion approved.

Treasurer’s Report/Financial Report

* All tax payments from 2023 have now been received (including delinquent taxes).

Frank motion to approve the financial report as presented. Adams supports.

7 Yays / 0 Nays. Motion approved.

Director Report

* Summer Reading Program started 6/10. 187 people currently signed up. Activities scheduled once a week throughout the summer. No planned closure for June. May be closing early on 6/17 due to staffing. Closed 7/5-7/6 for 4th of July.

Adams motion to approve directors report. Brenner supports.

7 Yays / 0 Nays. Motion approved.

New/Old Business:

* Building Agreement: Final draft from lawyer provided. Reviewed and discussed. Hopkins Township approved. Village awaiting Library verdict.

Frank motion to approved the presented Building Agreement with identified highlighted corrections and allow VP Tim McKinnon to sign any necessary paperwork to proceed with finalizing Building Agreement. McKinnon supports.

Roll Call vote: Post: Yay/ Teunissen: Yay/ Alberda: Yay/ McKinnon: Yay/ Adams: Yay/ Brenner: Yay/ Frank: Yay – Motion approved. 7 Yays/ 0 Nays.

* Building Insurance Quote: Discussed about increase.

Adams motion to approve new premium by Decker Agency. Post supports.

7 Yays/ 0 Nays. Motion approved.

* Building Update (Lighting expense/doors/desk): Waiting on approval to spend grant money before ordering desk/door items. Lighting expenses increase due to inaccurate information. Was told $300 to all lights, but was actually $300 per light totaling to $920.

Frank motion to approve to pay the corrected light expenses of $920. Teunissen.

6 Yays / 1 Nay. Motion approved.

Public Comment:

Mark Evans – Discussion of Building Agreement.

Megan Frank – Proposing a new Program Director position be available at the library. To be discussed at next Library Board meeting.

Adjournment – Adams motion to adjourn. Post supports.

7 Yays / 0 Nays. Motion approved. Adjourn 7:53pm.

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| Megan Frank  Secretary |  | Date of approval |